

EAST WINDSOR TOWNSHIP COUNCIL

Tuesday, September 12, 2017

7:30 p.m.

Minutes

CALL TO ORDER:

The meeting of the East Windsor Township Council was called to order by Mayor Janice S. Mironov at 7:30 p.m. on Tuesday, September 12, 2017.

VERIFICATION:

Acting Municipal Clerk Kelly Lettera certified that the meeting was noticed on January 27, 2017 in the annual meeting notice and on September 8, 2017, notices were sent to the Trenton Times, filed in the office of the Municipal Clerk and posted in the East Windsor Municipal Building. All requirements of the open public meeting act have been satisfied.

FLAG SALUTE:

Led by Council Member Alan Rosenberg

ROLL CALL:

Council Members present were Denise Daniels, Alan Rosenberg, Perry Shapiro, Peter Yeager, John Zoller and Mayor Janice Mironov. Council Member Marc Lippman was absent. Also present were Township Attorney David E. Orron, Township Manager James P. Brady and Acting Municipal Clerk Kelly Lettera

PRESENTATIONS & PROCLAMATIONS:

INTERVIEWS FOR BOARDS AND COMMISSIONS:

PUBLIC COMMENT:

Chief Batista of East Windsor Fire Company No. 2 addressed concerns he had with two of the Fire Company's vehicles. Mayor Mironov requested an update from the Manager's Office and stated she would reach out to discuss with Chief Batista.

Chief McCann of East Windsor Fire Company No. 1 voiced frustration with the acquisition of a new fire truck.

MINUTES:

January 31, 2017

Mr. Zoller suggested two corrections; one correction of the vote tallies and one correction to the motion on top of page five to reflect his abstention.

It was **MOVED** by Rosenberg, **SECONDED** by Zoller that the January 31, 2017 minutes be approved as amended.

ROLL CALL: Ayes – Daniels, Rosenberg, Shapiro, Zoller, Mironov

Abstain - Yeager
Nays – None

There being five (5) ayes, one (1) abstain and no (0) nays, the January 31, 2017 minutes were approved as amended.

February 28, 2017

It was MOVED by Rosenberg, SECONDED by Zoller that the February 28, 2017 minutes be approved as amended.

ROLL CALL: Ayes – Daniels, Rosenberg, Shapiro, Zoller, Mironov
Abstain - Yeager
Nays – None

There being five (5) ayes, one (1) abstain and no (0) nays, the February 28, 2017 minutes were approved as amended.

February 16, 2017 Budget Minutes

March 7, 2017

March 21, 2017

April 4, 2017

April 18, 2017

May 2, 2017

May 2, 2017 Closed Session

May 16, 2017

May 16, 2017 Closed Session

June 6, 2017

June 27, 2017

July 11, 2017

July 25, 2017

August 8, 2017

Mayor Mironov requested that all remaining minutes listed on the agenda be rescheduled to the next Council meeting.

ORDINANCE – PUBLIC HEARING:

Ordinance No. 2017-10 An Ordinance Adopting A Redevelopment Plan For 269 Wyckoff Mills Road
(Block 12, Lot 2)

**ORDINANCE NO. 2017-010
TOWNSHIP OF EAST WINDSOR
COUNTY OF MERCER**

**AN ORDINANCE ADOPTING A REDEVELOPMENT PLAN FOR 269 WYCKOFF
MILLS ROAD (BLOCK 12, LOT 2).**

WHEREAS, by Resolution R2017-097 adopted on May 16, 2017, the Township Council directed the East Windsor Township Planning Board to study the area designated as 269 Wyckoff Mills Road (Block 12, Lot 2) to determine whether it met the criteria to be deemed an area in need of redevelopment as specified in the Local Redevelopment and Housing Law, N.J.S.A 40A:12A-5; and

WHEREAS, pursuant to the Local Redevelopment and Housing Law, N.J.S.A. 40A:12A-1 et seq. (“Redevelopment Law”), on July 11, 2017, the Township Council adopted Resolution R2017-133 designating 269 Wyckoff Mills Road, Block 12, Lot 2, (“Redevelopment Area”) as a non-condemnation area in need of redevelopment and also directing the Township Planner to prepare a Redevelopment Plan for the Redevelopment Area and to present it to the Township Council pursuant to N.J.S.A. 40A:12A-7F; and

WHEREAS, a redevelopment plan for the Redevelopment Area, entitled Proposed Redevelopment Plan for 269 Wyckoff Mills Road in the Township of East Windsor, New Jersey, dated August 1, 2017 (“Redevelopment Plan”), was prepared by the Township planning consultant, Phillips Preiss Grygiel, LLC; and

WHEREAS, by Resolution 2017-15 adopted by the East Windsor Township Planning Board on August 7, 2017, the East Windsor Township Planning Board recommends the adoption of the Redevelopment Plan for the Redevelopment Area.

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND COUNCIL OF EAST WINDSOR TOWNSHIP, MERCER COUNTY, NEW JERSEY AS FOLLOWS:

1. The Redevelopment Plan for 269 Wyckoff Mills Road (Block 12, Lot 2), in the Township of East Windsor, New Jersey, prepared by Phillips Preiss Grygiel, LLC, dated August 1, 2017, incorporated herein by reference, as if set forth at length, a copy of which is on file in the office of the Municipal Clerk, meets the criteria, guidelines and conditions set forth at N.J.S.A. 40A:12A-7, and is otherwise in conformance with the provisions of the Local Redevelopment and Housing Law, N.J.S.A. 40A:12A-1 et seq. (“Redevelopment Plan”).
2. The Redevelopment Plan is consistent with the East Windsor Township Master Plan or is designed to effectuate the Master Plan.
3. The Redevelopment Plan shall supersede all prior zoning for the Redevelopment Area.
4. The Redevelopment Plan is hereby adopted.
5. If any section or provision of the Redevelopment Plan or this Ordinance shall be declared by a court of competent jurisdiction to be invalid, such decision shall not affect the validity of this Ordinance as a whole or any other part thereof.

- 6. All ordinances or parts of ordinances heretofore adopted that are inconsistent with the terms and provisions of this Ordinance are hereby repealed to the extent of such inconsistency.
- 7. This Ordinance shall take effect 20 days after final passage and publication according to law.

Mayor Mironov stated Ordinance 2017-010 was introduced at the August 8, 2017 meeting and the public hearing was set for tonight. Mayor Mironov declared the public hearing open on Ordinance 2017- 010. With no comment from the public being made, Mayor Mironov declared the public hearing closed.

Mayor Mironov stated the particular property has been a challenge to redevelop because it is landlocked and has access to Wyckoff Mills Road from an easement provided through the New Jersey Department of Transportation owned property.

It was MOVED by Rosenberg, SECONDED by Yeager to adopt Ordinance 2017-010 and authorize publication as required by law.

ROLL CALL: Ayes – Daniels, Rosenberg, Shapiro, Yeager, Zoller, Mironov
Nays – None

There being six (6) ayes and no (0) nays, Ordinance 2017-010 was adopted and authorize publication as required by law.

ORDINANCE – INTRODUCTION:

Ordinance No. 2017-11 An Ordinance of the Township of East Windsor, New Jersey, to Establish Salaries and Wages for the Communication Workers of America Local 1032 for Fiscal Years 2016, 2017, 2018, 2019

**ORDINANCE 2017- 11
TOWNSHIP OF EAST WINDSOR
COUNTY OF MERCER**

AN ORDINANCE OF THE TOWNSHIP OF
EAST WINDSOR, NEW JERSEY, TO
ESTABLISH SALARIES AND WAGES FOR
THE COMMUNICATIONS WORKERS OF
AMERICA, LOCAL 1032 UNION
FOR FISCAL YEARS 2016 THROUGH 2019

BE IT ORDAINED AND ENACTED by the Township Council of the Township of East Windsor, County of Mercer, and State of New Jersey that employees of the Township in the Communications Workers of America, Local 1032 Union shall be paid the following salaries and wages for the contract years 2016 through 2019 and until a successor Ordinance is adopted.

SECTION 1. SCHEDULE OF SALARIES

<u>Grade</u>	Year 2016	35-Hour Work Week
	<u>Minimum</u>	<u>Maximum</u>
1	\$25,667	\$32,162

2	\$28,230	\$35,527
3	\$31,062	\$38,915
4	\$34,163	\$42,798
5	\$37,580	\$47,083
6	\$41,332	\$51,787
7	\$45,467	\$56,969
8	\$50,018	\$62,663
9	\$55,068	\$68,933
10	\$60,521	\$75,827
11	\$65,355	\$81,875
12	\$73,881	\$87,895

PART-TIME POSITIONS

Electrical Subcode Official	\$32.51	\$41.68
Fire Subcode Official	\$32.51	\$41.68
Plumbing Subcode Official	\$32.51	\$41.68
Registered Environmental Health Specialist	\$32.51	\$41.68
Electrical Inspector	\$32.51	\$41.68
Fire Prevention Inspector	\$32.51	\$41.68
Fire Official	\$32.51	\$41.68
Nurse/Health Educator	\$34.08	\$42.70
Public Health Investigator	\$28.72	\$35.96
Senior Account and Control Clerk	\$21.56	\$27.02
Senior Account Clerk	\$19.60	\$24.55
Senior Registered Environmental Health Specialist /Housing Officer	\$34.08	\$42.70
Violations Clerk	\$21.56	\$27.02

STIPENDS

Registrar of Vital Statistics	\$3,627
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<u>Grade</u>	<u>Year 2017</u> <u>Minimum</u>	<u>35-Hour Work Week</u> <u>Maximum</u>
1	\$26,116	\$32,725
2	\$28,724	\$36,149
3	\$31,606	\$39,596
4	\$34,761	\$43,547
5	\$38,238	\$47,907
6	\$42,055	\$52,694
7	\$46,263	\$57,966
8	\$50,894	\$63,760
9	\$56,031	\$70,139
10	\$61,581	\$77,154
11	\$66,499	\$83,308
12	\$75,174	\$89,433

PART-TIME POSITIONS

Electrical Subcode Official	\$33.08	\$42.41
Fire Subcode Official	\$33.08	\$42.41
Plumbing Subcode Official	\$33.08	\$42.41
Registered Environmental Health Specialist	\$33.08	\$42.41
Electrical Inspector	\$33.08	\$42.41
Fire Prevention Inspector	\$33.08	\$42.41
Fire Official	\$33.08	\$42.41
Nurse/Health Educator	\$34.68	\$43.45
Public Health Investigator	\$29.22	\$36.59
Senior Account and Control Clerk	\$21.94	\$27.49
Senior Account Clerk	\$19.94	\$24.98
Senior Registered Environmental Health Specialist /Housing Officer	\$34.68	\$43.45
Violations Clerk	\$21.94	\$27.49

STIPENDS

Registrar of Vital Statistics	\$3,690
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<u>Grade</u>	<u>Year 2018</u> <u>Minimum</u>	<u>35-Hour Work Week</u> <u>Maximum</u>
1	\$26,639	\$33,380
2	\$29,299	\$36,872
3	\$32,238	\$40,388
4	\$35,456	\$44,418
5	\$39,003	\$48,865
6	\$42,896	\$53,747
7	\$47,188	\$59,125
8	\$51,911	\$65,035
9	\$57,152	\$71,542
10	\$62,812	\$78,697
11	\$67,829	\$84,974
12	\$76,677	\$91,222

PART-TIME POSITIONS

Electrical Subcode Official	\$33.74	\$43.25
Fire Subcode Official	\$33.74	\$43.25
Plumbing Subcode Official	\$33.74	\$43.25
Registered Environmental Health Specialist	\$33.74	\$43.25
Electrical Inspector	\$33.74	\$43.25
Fire Prevention Inspector	\$33.74	\$43.25
Fire Official	\$33.74	\$43.25
Nurse/Health Educator	\$35.37	\$44.32
Public Health Investigator	\$29.81	\$37.32
Senior Account and Control Clerk	\$22.38	\$28.04

Senior Account Clerk	\$20.34	\$25.48
Senior Registered Environmental Health Specialist /Housing Officer Violations Clerk	\$35.37	\$44.32
	\$22.38	\$28.04

STIPENDS

Registrar of Vital Statistics		\$3,764
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<u>Grade</u>	<u>Year 2019 Minimum</u>	<u>35-Hour Work Week Maximum</u>
1	\$27,172	\$34,047
2	\$29,885	\$37,609
3	\$32,882	\$41,196
4	\$36,165	\$45,307
5	\$39,783	\$49,842
6	\$43,754	\$54,822
7	\$48,132	\$60,308
8	\$52,950	\$66,336
9	\$58,295	\$72,973
10	\$64,068	\$80,271
11	\$69,185	\$86,673
12	\$78,211	\$93,046

PART-TIME POSITIONS

Electrical Subcode Official	\$34.42	\$44.12
Fire Subcode Official	\$34.42	\$44.12
Plumbing Subcode Official	\$34.42	\$44.12
Registered Environmental Health Specialist	\$34.42	\$44.12
Electrical Inspector	\$34.42	\$44.12
Fire Prevention Inspector	\$34.42	\$44.12
Fire Official	\$34.42	\$44.12
Nurse/Health Educator	\$36.08	\$45.20
Public Health Investigator	\$30.40	\$38.07
Senior Account and Control Clerk	\$22.82	\$28.60
Senior Account Clerk	\$20.75	\$25.99
Senior Registered Environmental Health Specialist /Housing Officer Violations Clerk	\$36.08	\$45.20
	\$22.82	\$28.60

STIPENDS

Registrar of Vital Statistics		\$3,839
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SECTION 2. CLASSIFICATION OF POSITIONS

Grade 1 & Grade 2	Reserved
Grade 3	Clerk Typist 1

Grade 4	Account Clerk 2; Clerk Typist 2/Receptionist
Grade 5	Secretary 1; Secretary 1/Deputy Registrar; Senior Account Clerk
Grade 6	Secretary 2; Secretary 2/Registrar; Senior Accounts and Controls Clerk; Violations Clerk
Grade 7	Assistant to the Municipal Clerk; Bookkeeper; Technical Assistant
Grade 8	Senior Citizen Program Coordinator
Grade 9	Assistant Tax Assessor; Building Inspector; Mechanical Inspector; Principal Engineering Aide; Public Health Investigator; Zoning Officer/Commercial Maintenance Inspector/Fire Inspector
Grade 10	Building Subcode Official; Fire Subcode Official; Registered Environmental Health Specialist; Fire Subcode Official/Building Inspector/Mechanical Inspector
Grade 11	Nurse/Health Educator; Senior Registered Environmental Health Specialist; Senior Registered Environmental Health Specialist /Housing Officer
Grade 12	Registered Environmental Health Inspector III

SECTION 3. GENERAL

1. Full-time employees shall be compensated according to the thirty-five (35) hour work week.

SECTION 4. LONGEVITY

Months of Service

<u>Begin</u>	<u>Complete</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>
60	108	\$779	\$779	\$779	\$779
109	168	\$1,407	\$1,407	\$1,407	\$1,407
169	228	\$2,037	\$2,037	\$2,037	\$2,037
229	Over	\$2,547	\$2,547	\$2,547	\$2,547

Longevity is payable in November of each year on a pro-rated basis from the anniversary date to the date of payment. It is not part of the union members' base pay. All permanent employees, full-time and part-time, shall receive longevity payments. Longevity shall be paid to part-time employees on a pro-rata basis. Employees hired after September 2, 2014 are not eligible for longevity benefits.

SECTION 5.

All Ordinances and Resolutions inconsistent with this Ordinance are hereby repealed.

SECTION 6.

Rates of compensation provided herein are in effect January 1, 2016, January 1, 2017, January 1, 2018, and January 1, 2019.

SECTION 7.

This Ordinance shall become effective twenty (20) days after final passage and publication according to law and shall remain in effect until amended or suspended.

Mayor Mironov requested a correction and a clarification; a correction of the last line of the title, adding an “s” to years, and clarification on what Section 6 of the ordinance was for. Mayor Mironov suggested adding “Rates of compensation provided herein are in effect January 1, 2016, January 1, 2017, January 1, 2018, and January 1, 2019.”

It was **MOVED** by Shapiro, **SECONDED** by Rosenberg to approve Ordinance 2017-11 as amended on introduction, authorize publication as required by law and set the public hearing for September 26, 2017.

ROLL CALL: Ayes – Daniels, Rosenberg, Shapiro, Yeager, Zoller, Mironov
Nays – None

There being six (6) ayes and no (0) nays, Ordinance 2017-11 was approved as amended on introduction, authorized for publication as required by law and public hearing set for September 26, 2017.

RESOLUTIONS:

Resolution R2017-010 Authorizing Declarations of Taking for 6 Conover Road (Block 46, Lot 1) and 20 Conover Road (Block 46, Lot 2) in Connection with the Route 130/Hankins Road/Conover Road Realignment Project

**RESOLUTION R2017-010
EAST WINDSOR TOWNSHIP
MERCER COUNTY**

WHEREAS, by Ordinance No. 2016-03, adopted on February 3, 2016, the Township authorized the acquisition of property known as Lot 1 in Block 46, and a right of way and temporary construction easement through Lot 2 in Block 46, through the power of eminent domain, in connection with the Route 130-Hankins Road-Conover Road Realignment Project; and

WHEREAS, an eminent domain action to acquire these property interests was filed in the Superior Court of New Jersey, Law Division, Mercer County on September 9, 2016, under Docket No. MER-L-1802-16; and

WHEREAS, in order to proceed with the Route 130-Hankins Road- Conover Road Realignment Project, it is necessary for the Township to acquire possession of the required property interest in Lots 1 and 2 in Block 46 by the filing of Declarations of Taking; and

WHEREAS, upon the filing of the Declarations of Taking to acquire possession of the required property interest in Lots 1 and 2 in Block 46, the Township is required to deposit into court the amount of the estimated compensation, as set forth in the Verified Complaint in Eminent Domain; and

WHEREAS, the estimated compensation for the acquisition of Lot 1 in Block 46 is \$190,000.00, as set forth in the Verified Complaint of Eminent Domain; and

WHEREAS, the estimated compensation for the right-of-way and temporary construction easement through lot 2 in Block 46 is \$13,000.00 as set forth in the Verified Complaint of Eminent Domain; and

WHEREAS, the total amount to be deposited into court for the estimated compensation for the property interests being acquired in the pending eminent domain action is \$203,000.00 and funds in the amount of \$203,000.00 are available in Account No. V-20-56-852-856 entitled Reserve for Transportation Improvements, and as evidenced by the Chief Financial Officer's Certification No. T2017-001.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of East Windsor, in the County of Mercer as follows:

1. The Township Manager is hereby authorized and directed to execute the attached Declaration of Taking for Lot 1 in Block 46 and the attached Declaration of Taking for Lot 2 in Block 46.
2. The Township Manager and Chief Financial Officer are hereby authorized and directed to issue a check in the amount of \$203,000.00 payable to Superior Court of New Jersey, as estimated compensation for the property interests to be acquired in the pending eminent domain action filed in the Superior Court of New Jersey, Law Division, Mercer County on September 9, 2016, under Docket No. MER-L-1802-16.
3. The Special Council conditioned upon keeping the Mayor advised, is hereby authorized to take all steps necessary to process, file and record the attached Declarations of Taking and to deposit the estimated compensation in the amount of \$203,000.00 with the Court.

Mayor Mironov stated that the Council Members were provided a letter from the attorney handling this matter. Mayor Mironov suggested making some minor amendments to fix the format and the wording of Resolution R2017-010.

It was **MOVED** by Shapiro, **SECONDED** by Rosenberg to approve Resolution R2017-010 as amended.

ROLL CALL: Ayes – Daniels, Rosenberg, Shapiro, Yeager, Zoller, Mironov
Nays – None

There being six (6) ayes and no (0) nays, Resolution R2017-010 was approved as amended.

Resolution R2017-078 Action on Request for Release of Performance Guarantee by Patel Subdivision

Mayor Mironov directed that all requests for Performance Bond Release include the block and lot of the property.

Mayor and Council held Resolution R2017-078.

Resolution R2017-146 Action on Request for Release of Performance Guarantee by Hampton Inn

Mayor Mironov requested that the checklist be reviewed. Mayor Mironov requested the Resolution be reviewed with the Finance Director.

Mayor and Council held Resolution R2017-146.

Resolution R2017-147 Action on Request for Release of Performance Guarantee by Gordon Princeton MAB Associates, LLC

Mayor Mironov requested the payment for the traffic signal be verified.

Mayor and Council held Resolution R2017-147.

Resolution R2017-148 Approval of Collective Bargaining Agreement with the Communication Workers of America Local 1032 for Fiscal Years 2016, 2017, 2018, 2019

**RESOLUTION R2017-148
EAST WINDSOR TOWNSHIP
MERCER COUNTY**

WHEREAS, as a result of negotiations, the Communication Workers of America Local 1032 Union and the Township of East Windsor have reached agreement on the terms and conditions of employment; and

WHEREAS, the Township Council has reviewed the attached Agreement.

NOW, THEREFORE, BE IT RESOLVED that the Township Council of the Township of East Windsor, in the County of Mercer, State of New Jersey as follows:

1. The Mayor and Municipal Clerk are hereby authorized and directed to execute the attached Collective Bargaining Agreement between the Communication Workers of America Local 1032 Union effective January 1, 2016 expiring December 31, 2019.
2. A copy of the said agreement will be available for public inspection in the Office of the Municipal Clerk.

It was **MOVED** by Yeager, **SECONDED** by Daniels to approve Resolution R2017-148.

ROLL CALL: Ayes – Daniels, Rosenberg, Shapiro, Yeager, Zoller, Mironov
Nays – None

There being six (6) ayes and no (0) nays, Resolution R2017-148 was approved.

Resolution R2017-149 Chapter 159 – Amending the 2017 Municipal Budget Providing an Item of Revenue and Appropriation for the 2017/2018 N.J. Transit Bus Grant

**RESOLUTION R2017-149
EAST WINDSOR TOWNSHIP
MERCER COUNTY**

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and

WHEREAS, said Director may also approve the insertion of an item of appropriation for equal amount; and

WHEREAS, the Township Director of Finance has advised that the funds have been received by the Township as set forth below.

NOW, THEREFORE, BE IT RESOLVED that the Township Council of the Township of East Windsor, in the County of Mercer, State of New Jersey, hereby requests the Director of the Division of Local Government Services to approve the following:

1. The insertion of an item of revenue in the budget of the year 2018 in the sum of \$150,000, which item is now available as revenue from the New Jersey Transit Section 5307 Bus Grant.
2. A like sum of \$150,000 is hereby appropriated under the caption of 2018 New Jersey Transit Section 5307 Bus Grant.

It was **MOVED** by Zoller, **SECONDED** by Shapiro to approve Resolution R2017-149

ROLL CALL: Ayes – Daniels, Rosenberg, Shapiro, Yeager, Zoller, Mironov
Nays – None

There being six (6) ayes and no (0) nays, Resolution R2017-149 was approved.

Resolution R2017-150 Chapter 159 – Amending the 2017 Municipal Operating Budget Providing an Item of Revenue and Appropriation for the 2017 Drive Sober or Get Pulled Over Year End Holiday Crackdown

**RESOLUTION R2017-149
EAST WINDSOR TOWNSHIP
MERCER COUNTY**

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and

WHEREAS, said Director may also approve the insertion of an item of appropriation for equal amount; and

WHEREAS, the Township Director of Finance has advised that the funds have been received by the Township as set forth below.

NOW, THEREFORE, BE IT RESOLVED that the Township Council of the Township of East Windsor, in the County of Mercer, State of New Jersey, hereby requests the Director of the Division of Local Government Services to approve the following:

1. The insertion of an item of revenue in the budget of the year 2018 in the sum of \$150,000, which item is now available as revenue from the New Jersey Transit Section 5307 Bus Grant.
2. A like sum of \$150,000 is hereby appropriated under the caption of 2018 New Jersey Transit Section 5307 Bus Grant.

It was **MOVED** by Shapiro, **SECONDED** by Rosenberg to approve Resolution R2017-150.

ROLL CALL: Ayes – Daniels, Rosenberg, Shapiro, Yeager, Zoller, Mironov
Nays – None

There being six (6) ayes and no (0) nays, Resolution R2017-150 was approved.

Resolution R2017-151 Approval of Funding to RISE, a Community Service Partnership

**RESOLUTION R2017-151
EAST WINDSOR TOWNSHIP
MERCER COUNTY**

WHEREAS, Rise, a non-profit social service organization in eastern Mercer County, NJ, operating under the Mercer County Community Action Program to assist and provide local families and individuals with social services such as Health Services, Food Pantry and Shelter, Emergency Assistance, Employment Training and Educational Classes, and Youth and Teen programs for residents of East Windsor Township; and

WHEREAS, the amount of the donation is \$9,500.00 and funds are available in the Current Fund Account No 7-01-27-360-360-286 entitled “Community Action Service Center”, as evidenced by the Chief Financial Officer’s Certification No. B2017-024.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of East Windsor, in the County of Mercer, State of New Jersey that a donation, provided for in the 2017 budget, in the amount of \$9,500.00 be made to RISE-a Community Service Partnership located at 133 Broad Street, Hightstown, New Jersey for the provision of social services for residents of East Windsor Township.

Mayor Mironov stated Council received an updated Resolution in their folders.

It was **MOVED** by Rosenberg, **SECONDED** by Daniels to approve Resolution R2017-151.

ROLL CALL: Ayes – Daniels, Rosenberg, Shapiro, Yeager, Zoller, Mironov
Nays – None

There being six (6) ayes and no (0) nays, Resolution R2017-151 was approved.

Resolution R2017-152 Adoption of Resolution of Need Required for New Jersey Housing and Mortgage Finance Agency Funding for St. James Village

**RESOLUTION R2017-152
EAST WINDSOR TOWNSHIP
MERCER COUNTY**

WHEREAS, Hudson Valley Property Group, LLC, by letter dated August 24, 2017, is requesting a Resolution of Need to receive financing from the New Jersey Housing and Mortgage Finance Agency (NJHMFA) to perform needed rehabilitation at St. James Village, an affordable housing project; and

WHEREAS, HVRS St. James Preservation LLC (the Sponsor) acquired the project and now proposes to fund rehabilitation of this 110 unit affordable housing project pursuant to the provisions of the New Jersey Housing and Mortgage Finance Agency (HMFA) Law of 1983, as amended (N.J.S.A. 55:14K-1, et seq.), the rules promulgated thereunder at N.J.A.C. 5:80-1.1 et seq. and all applicable guidelines promulgated thereunder, on a site described as 719 St. James Place, Block 11.08, Lot 3.05, as shown on the official tax map of the Township of East Windsor, County of Mercer and commonly known as St. James Senior Citizens Housing; and

WHEREAS, pursuant to the HMFA requirements, the governing body of East Windsor Township is required to make a determination that there is a need for this affordable housing project.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of East Windsor, County of Mercer, in the State of New Jersey as follows:

1. The Township Council finds and determines that the 110 unit affordable housing project known as St. James Senior Citizen Housing and the rehabilitation work proposed by HVRS St. James Preservation LLC meets or will meet an existing housing need.
2. The Township Council does hereby make the determination and findings herein contained with the provisions of the HMFA Law to enable HMFA to process HVRS St. James Preservation LLC application for funding to finance the project.

Mayor Mironov stated the Council Members had been provided with a letter about financing from the developer. Mayor Mironov requested the Acting Municipal Clerk and the Attorney clean up the wording of the first paragraph, second paragraph and the fourth paragraph. Mayor Mironov stated she believed the Resolution had been pulled from a template but that she did not think the language was adequate. Mayor Mironov stated she strongly supported the project.

It was MOVED by Shapiro, SECONDED by Zoller to approve Resolution R2017-152 as amended.

ROLL CALL: Ayes – Daniels, Rosenberg, Shapiro, Yeager, Zoller, Mironov
Nays – None

There being six (6) ayes and no (0) nays, Resolution R2017-152 was approved as amended.

Resolution R2017-153 Approval of Maintenance Service Agreement for Phone and Voicemail Systems with NACR for the Police Department

**RESOLUTION R2017-153
EAST WINDSOR TOWNSHIP
MERCER COUNTY**

WHEREAS, there is a need to purchase support and maintenance services for the phone and voicemail systems in the Police Department; and

WHEREAS, ConvergeOne, Inc. formerly North American Communications Resource, Inc. (NACR) is the sole provider and has not authorized maintenance of their software by any other vendor; and

WHEREAS, since this is the sole provider and the purchase is under \$17,500, public bids are not required as set forth in N.J.S.A. 40A:11-4 requiring public advertising and bidding for contracts for a sum exceeding the aggregate amount as calculated periodically by the Governor, pursuant to N.J.S.A. 40A:11-3 which amount is \$17,500; and

WHEREAS, the Township Council has reviewed the Police Chief’s recommendations on this purchase; and

WHEREAS, the maximum amount of the purchase is \$5,772.48, and funds are available in the Current Account No. 7-01-25-250-308-254 entitled “Police Communication Contracts,” as evidenced by the Chief Financial Officer’s Certification No. B2017-025.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of East Windsor, in the County of Mercer, State of New Jersey, as follows:

1. The Manager and Chief Financial Officer are hereby authorized and directed to approve and forward a purchase requisition to ConvergeOne, Inc. 3344 Highway 149, Eagan, MN 55121, for the annual maintenance contract for the phone and voicemail systems for the East Windsor Township Police Department, in an amount not to exceed \$5,772.48, as set forth in the attached quote.

Mayor Mironov stated that the Council Members were provided with a recommendation from the Chief of Police. Mayor Mironov suggested some minor amendments to the language of the Resolution which did not substantially change the Resolution.

It was MOVED by Zoller, SECONDED by Rosenberg to approve Resolution R2017-153 as amended.

ROLL CALL: Ayes – Daniels, Rosenberg, Shapiro, Yeager, Zoller, Mironov
Nays – None

There being six (6) ayes and no (0) nays, Resolution R2017-153 was approved as amended.

Resolution R2017-154 Approval of Purchase of Replacement Fire Hoses for East Windsor Volunteer Fire Company No. 2

**RESOLUTION R2017-154
EAST WINDSOR TOWNSHIP
MERCER COUNTY**

WHEREAS, there is a need for the purchase of replacement fire hoses for the East Windsor Volunteer Fire Company No. 2; and

WHEREAS, three (3) written quotes were obtained to provide this equipment; and

WHEREAS, the lowest responsive cost proposal was submitted by Firefighter One; and

WHEREAS, the Township Council has reviewed the Township Manager’s recommendation on this purchase; and

WHEREAS, since the purchase is under \$17,500, public bids are not required as set forth in N.J.S.A. 40A:11-4 requiring public advertising and bidding for contracts for a sum exceeding the aggregate amount as calculated periodically by the Governor, pursuant to N.J.S.A. 40A:11-3 which amount is \$17,500; and

WHEREAS, the maximum amount of the total purchase is \$9,542.00 and the Chief Financial Officer has determined funds are available in the Capital Fund Account No. C-04-55-951-912-502 entitled “Ordinance 2011-17, FC#2 Equipment for Fire Apparatus,” as evidenced by the Chief Financial Officer’s Certification No. C2017-019.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of East Windsor, in the County of Mercer, State of New Jersey, as follows:

1. The Manager and Chief Financial Officer are hereby authorized and directed to approve and forward a purchase requisition to Firefighter One, 34 Wilson Drive, Sparta, NJ 07871, for the purchase of six (6) Storz 5” Snap-Tite HFX Nitrile Yellow Rubber hoses with 100’ length each in the amount of \$3,814.20, seven (7) 3” Red Rubber Hose with 2.5” Couplings with 50’ length each in the amount of \$2,347.80, eight (8) 2 ½” Yellow Rubber Hose with 2 ½” Couplings NST with 50’ length each in the amount of \$1,986.40 and eight (8) 1.75” Ponn Supreme Attack Hose with x 1.5” Couplings with 50’ length each in

the amount of \$1,393.60, for the East Windsor Volunteer Fire Company No. 2, for a total purchase amount not to exceed \$9,542.00, all in accordance with the attached quote.

Mayor Mironov stated the Council Members were provided information regarding the purchase from the East Windsor Fire Company No. 2 Chief.

It was MOVED by Daniels, SECONDED by Shapiro to approve Resolution R2017-154.

ROLL CALL: Ayes – Daniels, Rosenberg, Shapiro, Yeager, Zoller, Mironov
Nays – None

There being six (6) ayes and no (0) nays, Resolution R2017-154 was approved.

Resolution R2017-155 Approval of Purchase of Leaf Collection Equipment from Old Dominion
Brush for Public Works Department

**RESOLUTION R2017-155
EAST WINDSOR TOWNSHIP
MERCER COUNTY**

WHEREAS, there is a need to purchase various leaf equipment for the Public Works Department; and

WHEREAS, the required equipment must integrate and be compatible with the existing Township leaf collection equipment, therefore there is only a single source for the purchase; and

WHEREAS, public bids are not required when the purchase is under a State Contract in accordance with N.J.S.A. 40A:11-12 of the Local Public Contracts Law; and

WHEREAS, the leaf equipment can be purchased from Old Dominion Brush Company as the awarded vendor under New Jersey State Contract #A85861 and

WHEREAS, the Township Council has reviewed the Director of Public Works' recommendation on this purchase; and

WHEREAS, the maximum amount of the purchase is \$7,802.00, and funds will be available in the Capital Fund Account No. C-04-55-951-912-631 entitled Ordinance 2011-17, "PW-Leaf Equipment" in the amount of \$489.00, Capital Fund Account No. C-04-55-952-913-631 entitled Ordinance 2012-3/2013-2 "PW- Replacement of Leaf Equipment" in the amount of \$240.00, Capital Fund Account No. C-04-55-953-914-404 entitled Ordinance 2013-09 "DPW Leaf Equipment Acquisition" in the amount of \$5,956.00, Capital Fund Account No. C-04-55-970-915-631 entitled Ordinance 2014-08 "DPW Acquisition of Leaf Equipment" in the amount of \$394.00, Capital Fund Account No. C-04-55-980-919-631 entitled Ordinance 2016-08 "DPW Leaf Equipment Acquisition" in the amount of \$723.00, for a total amount not to exceed \$7,802.00, as evidenced by the Chief Financial Officers Certification No. C2017-020.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of East Windsor, in the County of Mercer, State of New Jersey, as follows:

1. The Manager and Chief Financial Officer are hereby authorized and directed to approve and forward a purchase requisition to Old Dominion Brush Company, 5118 Glen Arden Drive, Richmond Virginia 23231, for the

purchase of various leaf equipment for the East Windsor Township Public Works Department at a total amount not to exceed \$7,802.00, all in accordance with the attached quote.

Mayor Mironov indicated the Council Members were provided with a recommendation from the Public Works Director.

It was **MOVED** by Rosenberg, **SECONDED** by Shapiro to approve Resolution R2017-155.

ROLL CALL: Ayes – Daniels, Rosenberg, Shapiro, Yeager, Zoller, Mironov
Nays – None

There being six (6) ayes and no (0) nays, Resolution R2017-155 was approved.

Resolution R2017-156 Approval of Award of Bid for Provision and Installation of 2,219 Trees at Various Locations in East Windsor Township with Growing Concern Inc.

RESOLUTION R2017-156
EAST WINDSOR TOWNSHIP
MERCER COUNTY

WHEREAS, the Township has been awarded from the New Jersey Department of Environmental Protection a No Net Loss Grant to fund a tree replacement program; and

WHEREAS, on July 26, 2017, East Windsor Township solicited bids for the Provision and Installation of 2,219 trees at various locations in the Township and on August 30, 2017, four (4) bids were received by the Municipal Clerk’s Office; and

WHEREAS, there were four separate components for the bid award for the planting of 2,219 trees, specifically: 1,993 trees on the Etra Road Open Space Tract; 200 Trees at the Police/Court Building; 16 trees at Anker Park, and 10 trees at the Township Municipal Building; and

WHEREAS, as stated in the bid specifications, the bidders were opted to bid on one sector, both sectors, one alternate, both alternates or all four components; and

WHEREAS, the lowest responsive bid for each of the four delineated locations was received from Growing Concern, Inc; and

WHEREAS, the Mayor and Township Council have reviewed the recommendations made by the Public Works Director on the bids; and

WHEREAS, the Chief Financial Officer has determined that sufficient funds are available in the Account No. C-04-55-980-919-900 entitled “NJDEP No Net Loss Phase III,” in the amount of \$570,570.00, as evidenced by the Chief Financial Officer’s Certification No. C2017-021.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of East Windsor, in the County of Mercer, State of New Jersey, as follows:

1. The Contract for the Provision and Installation of 2,219 trees at various locations in East Windsor is hereby awarded to Growing Concern, Inc., 117 Dey Road, Cranbury, NJ 08512, for Sector 1 (1,993 Trees) located on the Etra Road Open Space Tract in the amount of \$526,208.00; Sector 2 (200 Trees) located at the Police/Court Building in the amount of \$37,404.00; Alternate 1 (16 Trees) located at Anker Park in the amount of \$4,244.00; and Alternate 2 (10 Trees) located at the Township Municipal Building in the amount of \$2,714.00, for a total for all four components of \$570,570.00, upon receipt of a fully executed contract and all other required documents.
2. The Mayor and Municipal Clerk are hereby authorized and directed to execute the contract for same.

Mayor Mironov stated the Council went out to bid on four components of the project. Mayor Mironov suggested the language of the Resolution be amended to reflect the components and their pricing. Mayor Mironov stated the timeline and exact locations are being finalized. Mr. Yeager stated this was an example of why it is important to receive bids, there being large disparities between the bids. Mayor Mironov requested an update from the Public Works Director on the project.

It was MOVED by Rosenberg, SECONDED by Shapiro to approve Resolution R2017-156 as amended.

ROLL CALL: Ayes – Daniels, Rosenberg, Shapiro, Yeager, Zoller, Mironov
Nays – None

There being six (6) ayes and no (0) nays, Resolution R2017-156 was approved as amended.

Resolution R2017-157 Appointment of Deputy Municipal Clerk

**RESOLUTION R2017-157
EAST WINDSOR TOWNSHIP
MERCER COUNTY**

WHEREAS, N.J.S.A. 40A:9-135 allows the governing body, by ordinance, to create the position of Deputy Municipal Clerk; and

WHEREAS, East Windsor Township, pursuant to section 2-3.13 of the Township Ordinances, has created the position of Deputy Municipal Clerk.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of East Windsor, in the County of Mercer, State of New Jersey, as follows:

1. Everett Falt is hereby appointed as Deputy Municipal Clerk for the Township of East Windsor, effective August 21, 2017.

It was MOVED by Yeager, SECONDED by Daniels to approve Resolution R2017-157.

ROLL CALL: Ayes – Daniels, Rosenberg, Shapiro, Yeager, Zoller, Mironov
Nays – None

There being six (6) ayes and no (0) nays, Resolution R2017-157 was approved.

Resolution R2017-158 Approval of the Demolition of the Police/Court Building Roof Brick Screening Wall by The Demo Crew

**RESOLUTION R2017-158
EAST WINDSOR TOWNSHIP
MERCER COUNTY**

WHEREAS, there is a need for demolition of the Brick Screening Wall on the Police/Court Building roof; and

WHEREAS, three (3) written quotes were obtained to provide for this work; and

WHEREAS, the lowest cost proposal for the demolition of the Brick Screening Wall was submitted by The Demo Crew; and

WHEREAS, since the purchase is under \$17,500, public bids are not required as set forth in N.J.S.A. 40A:11-4 requiring public advertising and bidding for contracts for a sum exceeding the aggregate amount as calculated periodically by the Governor, pursuant to N.J.S.A. 40A:11-3 which amount is \$17,500; and

WHEREAS, the Township Council has reviewed the Director of Public Works' recommendation on this purchase; and

WHEREAS, the maximum amount of the purchase is \$8,500.00, and funds will be available in the Capital Fund Account No. C-04-55-980-919-437 entitled Capital Ordinance 2016-08, "Police/Court Building Roof," as evidenced by the Chief Financial Officer's Certification No. C2017-022.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of East Windsor, in the County of Mercer, State of New Jersey, as follows:

1. The Manager and Chief Financial Officer are hereby authorized and directed to approve and forward a purchase requisition to The Demo Crew, 11 Liberty Lane, Millstone, NJ 08535, for the demolition of the Brick Screening Wall on the Police/Court Building roof, for a total amount not to exceed \$8,500.00, all in accordance with the attached quote.

Mayor Mironov stated the Council Members were provided with a recommendation from the Public Works Director. Mayor Mironov made several corrections to the wording in the Resolution; the first paragraph should be changed to read, "there is a need for demolition of the brick screening wall on the Police/Court Building roof;" the last word of the second paragraph should be changed to "work"; the word "roof" should be omitted from in front of the "brick screening wall" in the third paragraph; and in the seventh paragraph, the sentence should be changed to read, "The demolition on the brick screening wall on the Police/Court Building roof."

It was **MOVED** by Rosenberg, **SECONDED** by Shapiro to approve Resolution R2017-158 as amended.

ROLL CALL: Ayes – Daniels, Rosenberg, Shapiro, Yeager, Zoller, Mironov
Nays – None

There being six (6) ayes and no (0) nays, Resolution R2017-158 was approved as amended.

Resolution R2017-159 Approval of Purchase and Installation of Emergency Service Antennas for the Police/Court Building with Communications Specialists Inc.

**RESOLUTION R2017-159
EAST WINDSOR TOWNSHIP
MERCER COUNTY**

WHEREAS, there is a need to purchase and install New Replacement Emergency Service Base Station System, Antennas and Necessary Equipment for the Police/Court Building; and

WHEREAS, three (3) written quotes were obtained to provide for this equipment; and

WHEREAS, the lowest cost proposal for the purchase and installation of a New Replacement Emergency Service Base Station System, Antennas and Necessary Equipment was received by Communications Specialists, Inc.; and

WHEREAS, since the purchase is under \$17,500, public bids are not required as set forth in N.J.S.A. 40A:11-4 requiring public advertising and bidding for contracts for a sum exceeding the aggregate amount as calculated periodically by the Governor, pursuant to N.J.S.A. 40A:11-3 which amount is \$17,500; and

WHEREAS, the Township Council has reviewed the Township Manager's recommendations on this purchase; and

WHEREAS, the maximum amount of the purchase is \$4,595.00, and funds are available in Capital Account No. C-04-55-980-919-437 entitled Ordinance 2016-08 "Police/Court Building Roof," in the amount of \$4,595.00, as evidenced by the Chief Financial Officer's Certification No.C2017-023.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of East Windsor, in the County of Mercer, State of New Jersey, as follows:

1. The Manager and Chief Financial Officer are hereby authorized and directed to approve and forward a purchase requisition to Communications Specialists, Inc., 11 C Harts Lane, East Brunswick, NJ 08816 for the purchase and installation of a new base station antenna system for 5 radio control stations including two (2) VHF omni-directional antennas, one (1) UHF omni-directional antenna, two (2) UHF yagi directional antennas, antenna cables with connectors, lightening arrestors, ground bar, antenna masts, mounting hardware, jumper cables to control and removal and disposal of existing antenna systems for the Police/Court Building, in an amount not to exceed \$4,595.00, in accordance with the attached quote.

Mayor Mironov stated the Council Members had been provided with a recommendation from the Township Manager.

It was MOVED by Zoller, SECONDED by Rosenberg to approve Resolution R2017-159.

ROLL CALL: Ayes – Daniels, Rosenberg, Shapiro, Yeager, Zoller, Mironov
Nays – None

There being six (6) ayes and no (0) nays, Resolution R2017-159 was approved.

Resolution R2017-160 Approval of Change Order for the Police/Court Building Roof Project for Asbestos Abatement with USA General Contractors

**RESOLUTION R2017-160
EAST WINDSOR TOWNSHIP
MERCER COUNTY**

WHEREAS, on June 27, 2017, by Resolution R2017-110 the East Windsor Township Council authorized a contract with USA General Contractors Corporation, in the amount of \$296,000.00 for Purchase and Installation of a New Roof for the Police/Court Building; and

WHEREAS, a change order has been requested for the abatement of the existing asbestos containing roof materials; and

WHEREAS, the Director of Public Works has submitted a report requesting and justifying the need for this change order; and

WHEREAS, the maximum amount of the change order is \$26,150.00 and the Chief Finance Officer has determined that sufficient funds are available in Capital Fund Account No. C-04-55-980-919-437 entitled, “Capital Ordinance 2016-08 entitled Police/Court Building Roof,” as evidenced by the Chief Financial Officer’s Certification No. C2017-024.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of East Windsor, in the County of Mercer, State of New Jersey, as follows:

1. The Change Order No. 1 to the contract with USA General Contractors Corporation, for the abatement of the existing asbestos containing roof materials, in the amount not to exceed \$26,150.00 be approved.
2. The total contract amount for USA General Contractors Corporation to include the abatement of the existing asbestos containing roof materials, is not to exceed \$322,150.00.
2. The Director of Public Works is hereby authorized and directed to execute the necessary documents to effect Change Order No. 1.

Mayor Mironov asked for an update from the Public Works Director. Mayor Mironov stated the Council Members were provided with a one-page non-informative letter from USA General Contractors Corporation. Mayor Mironov requested a more detailed account of the proposed change order to the project with the exact work, the pricing and a timeline. Mayor Mironov agreed to approve the Resolution with the condition that a proper change order for the project will be provided.

It was **MOVED** by Yeager, **SECONDED** by Daniels to approve Resolution R2017-160 with conditions.

ROLL CALL: Ayes – Daniels, Rosenberg, Shapiro, Yeager, Zoller, Mironov
Nays – None

There being six (6) ayes and no (0) nays, Resolution R2017-160 was approved with conditions.

Resolution R2017-161 Approval of Purchase of Computer and Network Maintenance Services with All Covered for the Municipal Building

**RESOLUTION R2017-161
EAST WINDSOR TOWNSHIP
MERCER COUNTY**

WHEREAS, there is a need for computer and network maintenance services for the East Windsor Township Municipal Building; and

WHEREAS, a notice of Request for Proposal was issued and posted on Township website on July 20, 2017, eight (8) companies were solicited and three (3) written quotes were received on August 25, 2017, to provide this service; and

WHEREAS, the lowest cost proposal was submitted by All Covered; and

WHEREAS, these computer and network maintenance services are of a specialized and qualitative nature because they are based on the specific expertise for East Windsor’s computer and network maintenance services and as such have been determined by the Township Manager to be an extraordinary and unspecifiable service; and

WHEREAS, N.J.S.A. 40A:11-5(1)(a)(ii) of the Local Public Contracts Law exempts extraordinary unspecifiable services from competitive bidding; and

WHEREAS, the Township Council has reviewed the Township Manager’s recommendations on this purchase; and

WHEREAS, the maximum amount of the contract is \$19,380.00 and funds are available in the Current Fund Account No. 7-01-20-140-140-245 entitled Data Processing, as evidenced by the Chief Financial Officer’s Certification No. B2017-026.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of East Windsor, in the County of Mercer, State of New Jersey, as follows:

1. The Manager and Chief Financial Officer are hereby authorized and directed to approve and forward a purchase requisition to All Covered, 7000 Commerce Parkway, Suite A, Mt. Laurel, NJ 08054, for computer and network maintenance services for the period commencing September 9, 2017 through September 9, 2018 for a total amount not to exceed \$19,380.00, all in accordance with the attached proposal.

2. This Contract is awarded without competitive bidding in accordance with N.J.S.A. 40A:11-5 (1)(a)(ii) of the Local Public Contracts Law because the contract service is of a specialized and qualitative nature and as such has been determined to be an extraordinary unspecifiable service.
3. The Municipal Clerk shall cause to be printed once, in the Trenton Times, a brief notice stating the nature, duration, service and amount of this contract, and that the resolution and contract are on file and available for public inspection in the office of the Municipal Clerk.

It was MOVED by Rosenberg, SECONDED by Yeager to approve Resolution R2017-161.

ROLL CALL: Ayes – Daniels, Rosenberg, Shapiro, Yeager, Zoller, Mironov
Nays – None

There being six (6) ayes and no (0) nays, Resolution R2017-161 was approved.

APPLICATIONS:

New Jersey Fireman's Association Membership Application for Ashley E. Frey

It was MOVED by Rosenberg, SECONDED by Yeager to approve New Jersey Fireman's Association Application for Ashley E. Frey.

ROLL CALL: Ayes – Daniels, Rosenberg, Shapiro, Yeager, Zoller, Mironov
Nays – None

There being six (6) ayes and no (0) nays, New Jersey Fireman's Association Application for Ashley E. Frey was approved.

REPORTS BY COUNCIL AND STAFF:

Council Member Alan Rosenberg reported on the Clean Communities Committee, which was having the Township Recycling Day on October 14 from 10 AM to 2 PM. Mr. Rosenberg stated the Mariah's Amazing Puppets were performing at Drew School on October 17.

Mayor Mironov reported on the Economic Development Committee which was participating in a Princeton Chamber of Commerce Pharmaceutical Event on October 10 at the Holiday Inn.

Mayor Mironov reported on the Municipal Alliance which is hosting an event on Monday, September 18, at 7 pm on Knock-Out Opiate Abuse. Mayor Mironov requested copies of the flyer for the event be distributed to the Council Members, placed on the bulletin board and copies be available for the public.

CORRESPONDENCE:

Mayor Mironov stated the Township received a letter from the New Jersey Department of Transportation for 2018 grant funding opportunities. Mayor Mironov requested the bikeway project should be reviewed as part of this program if it meets the criteria, in addition to Anker Park. Mayor Mironov stated the applications are due by October 6 and should be placed on our next agenda.

Mayor Mironov said Assemblyman Wayne DeAngelo sent a letter, dated August 14, on Interest Arbitration Legislation. A letter was received from Pulte Homes, dated August 29, indicating they completed the punch list. A memo from the Township Manger, dated August 9, addressed questions from a prior Bill List.

APPOINTMENTS:

None

APPROVAL OF BILLS:

Mayor Mironov stated they had Current Bill lists for 2016 and 2017, both dated September 7, a two page Capital Bill list, dated September 7, in addition to several other miscellaneous and trust fund accounts.

Mr. Zoller asked about tree removal from the senior center, asking why it was not charged to the Senior Center account. Mayor Mironov stated it was because it was the Public Works Department that completed the work. Mayor Mironov held a bill for Hardenbergh Insurance, stating she was still waiting on a report. Mayor Mironov also held a bill for T&M Engineering requesting more information on the bill and what service was provided.

It was MOVED by Zoller, SECONDED by Yeager to approve the Bill Lists with exceptions.

ROLL CALL: Ayes – Daniels, Rosenberg, Shapiro, Yeager Zoller, Mironov
Nays – None

There being six (6) ayes and no (0) nays, the various presented Bill Lists were approved with exceptions.

MATTERS BY COUNCIL:

Ms. Daniels thanked the Township Manager, James Brady, for being very responsive about a road issue she spoke about at the previous Council Meeting.

DISCUSSION ITEMS AND COUNCIL ACTION WHERE APPROPRIATE:

1. Review of East Windsor Municipal Utilities Authority

Mayor Mironov invited Richard Brand, Executive Director of the Municipal Utilities Authority, to speak about the authority. Mayor Mironov said this was in conjunction with the Best Practices, item number 8. Mayor Mironov stated the recommendation says that authorities with weak memberships or insufficient local level monitoring can become unresponsive and/or inefficient to the public they serve; for this reason, the Best Practices recommends having the authority's leadership at a public Council Meeting to report on the status of the organizations finances, transparency and overall responsiveness to the community's needs. Mayor Mironov further stated the Municipal Utilities Authority's rates are one of the lowest in the state and the lowest in Mercer County. Mayor Mironov asked if the Council Members had any questions for Mr. Brand.

Mr. Zoller asked if the Municipal Utilities Authority has a reserve that would be able absorb any unexpected expenses, like those seen in the aftermath of the Hurricane in Florida. Richard Brand stated that the Authority had 4.4 million dollars in reserves and 3.1 million in unrestricted reserves in the event there were some sort of catastrophe. Mr. Brand said the Utility Authority has seen two sewer rate

decreases and no increases since 1992. Mr. Brand stated the authority had a twenty year Capital Plan with an annual plan for upgrades and maintenance.

MATTERS BY PUBLIC:

No one spoke.

ADJOURNMENT

Next Meeting: Tuesday, September 26, 2017 @ 7:30 p.m.

Kelly Lettera
Acting Municipal Clerk

Janice S. Mironov
Mayor